

**The Fire Station Building Committee
A Sub-Committee of the Board of Selectmen**

DRAFT Minutes of Meeting of August 31, 2006

A meeting of the **Fire Station Building Committee** was held on Thursday, August 31, 2006, in room #16 at the Center School, Woodbridge, Connecticut.

Members Present: Chairman Joe Calistro, Vice Chairman Dwight Rowland, Paul Antinozzi, Louisa Cunningham, Michael Luther, and Jim Urbano

Members Absent: Chief Andrew Esposito, Beth Heller, Peter Hershman, David King

Also Present: Don Smith, Donald W. Smith Consulting Engineer

Call to Order:

Chairman Calistro called the meeting to order at 7:10 p.m.

Minutes:

After review, motion made (Rowland—Luther) to accept the minutes from the June 28, 2006 meeting as presented; motion carried unanimously with Ms. Cunningham abstaining.

Public Comments: none

Update on Phase II from Architect/Engineer:

Mr. Smith addressed the committee. He distributed a packet of drawings (file) and a review meeting outline (file). Mr. Smith explained his goal to have a final site plan ready for to present to the Inlands/Wetlands commission on 9/20/06 (9/14 submission). He walked the committee through each of the drawings answering questions and asking for feedback. Discussion took place on wetlands limits, the generator location, parking spaces (Mr. Smith's presented sketch showed only 38 parking spaces, not the 50-55 required to meet the needs of the current the fire department program and having firefighters cross the street, including the danger involved), difficulties of the site, a history of how this site was chosen, and the 100' buffer with the stonewall. The septic system was explained and the pros and cons of different locations and options were considered. It was decided not to plan for toilets in the basement. Committee members will meet on site this weekend to help in determining a suitable location for the trenches and will get back to Mr. Smith on Monday.

Discussion continued on the wetlands impacts and wetlands fill. Options explored were presented. Mr. Smith will consult Mr. Stein about sliding up the left side of the building (everything but the apparatus bays) a couple of feet. Chamfering the men's locker room is another option to be brought to Mr. Stein. Guardrail materials were discussed. The committee prefers cable with posts. The oil/water separator and holding tank capacities were discussed. Water and electrical service locations were also shown. It was determined a dry line will be put in at the same time as the water line going across the street to the water main. The sprinkler system was also briefly discussed.

Mr. Smith then explained the sizing and design criteria of the septic system. A duplex pump is needed. Generator needs were noted. Mr. Smith then addressed erosion control, distributing and explaining the general construction sequence (file). He made note of efforts to protect the site's neighbor from drainage. Mr. Antinozzi suggested further study for a new location for the septic might require additional fees. Mr. Urbano noted the building is sitting within the buffer. Mr. Antinozzi noted that the directions to the engineers were to come back in observance of the 100' to the east and that they had not done what had been asked of them because they were 4' encroaching. Motion made (Urbano—Antinozzi) to instruct Mr. Stein and Mr. Smith to reduce the size of the building so there is no encroachment of the buffer on the right. Mr. Calistro stated the motion was out of order. Mr. Rowland and others on the committee did not agree the motion was out of order. Much discussion followed including how the 20,000 sq ft building size was determined. Ms. Cunningham

urged the committee to provide specifics about the program needs as well as the decisions made regarding the building. Mr. Rowland stated the space approved by the BOS should not be reduced. Utilization of the existing fire house was discussed.

The committee considered the next step. Mr. Calistro agrees with Ms. Cunningham that statistics on equipment, including use and frequency needed, will be included in a presentation to the town. Mr. Luther noted a good deal of hard work has gone into the project and he recommended moving forward with the Inlands/Wetlands meeting, but present other options for input as well. The logistics of going to Inlands/Wetlands were considered. A vote on the motion was called. Motion carried 4-2 (Y: Antinozzi, Cunningham, Luther, Urbano N: Calistro, Rowland). Impact of the motion was then discussed as well as how the committee got to this point and involving the BOS. Further discussion regarding options for passing referendum – including use of the existing firehouse took place. Mr. Smith showed a potential solution to the 3' by clipping the corner of the men's locker room. The committee asked Mr. Smith to continue his work. Mr. Rowland proposed the committee meet in two weeks and invite the fire department to give a presentation on what they have, how it is used and the frequency of use. He suggests inviting the BOS to the meeting.

Receive Copies of CM Proposals:

Mr. Rowland distributed and explained copies of the bid results (file). The committee reviewed the document and discussion took place regarding the process for choosing a CM and performing reference checks. The committee was asked to review the proposals, checking against the RFQ and come back for a meeting on September 6, 2006 at 7pm (since rescheduled to 9/11/06). The proposals were distributed and the committee hopes to do interviews the first week of October.

Invoices:

Clerk: Motion (Luther—Rowland) to approve payment of the clerk's invoice for summary minutes of the 6/28/06 meeting in the amount of \$150. Motion carried unanimously.

Silver/Petrucci: Motion (Rowland—Luther) to approve payment of Silver/Petrucci's invoice for the scheme E change order and soil testing in the amount of \$5,080.00. Motion carried unanimously.

Other Business:

The letter received from the Skolnick's was distributed and noted. Brief discussion followed.

Adjournment:

There being no further business, motion (Luther—Rowland) to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:27p.m.

Respectfully submitted,

Aimee Cotton Bogush
Clerk

Attachments on file:

1. Don Smith Engineering drawings
2. Review Meeting Outline
3. General Construction Sequence
4. Town of Woodbridge Summary of Competitive Bids
5. Letters regarding Skolnick property