

**The Fire Station Building Committee
A Sub-Committee of the Board of Selectmen**

DRAFT Minutes of Meeting of June 28, 2006

A meeting of the **Fire Station Building Committee** was held on Wednesday, June 28, 2006, in room #16 at the Center School, Woodbridge, Connecticut.

Members Present: Chairman Joe Calistro, Vice Chairman Dwight Rowland, Paul Antinozzi, Chief Andrew Esposito, Beth Heller, Peter Hershman, David King, Michael Luther, and Jim Urbano

Members Absent: Louisa Cunningham

Also Present: David Stein, Silver/Petrucelli and Don Smith, Donald W. Smith Consulting Engineer

Call to Order:

Chairman Calistro called the meeting to order at 6:09 p.m.

Minutes:

The June 7, 2006 meeting minutes were not available.

Public Comments: none

Update on Septic Design/Testing:

Mr. Calistro explained the \$21,500 for soil testing, geotechnical work, and a traffic study has not yet been approved by the Board of Finance. He provided the committee copies of a memo he has written to the BOF explaining exactly what the money is for and the reasons why it is needed (file). Mr. Calistro also attached the Silver/Petrucelli proposal for the BOF as well. The purchase order for Phase II was approved and Mr. Stein has a copy (file).

Mr. Smith distributed a schematic (file) and updated the committee. Soil testing has occurred and all four holes are suitable. The approval process will be more streamlined as it will come from Quinnipiac and not the state. The wetlands have been flagged by Soil Science and Environmental Services, the same firm that did so the first time. The level of Mr. Gilbertson's involvement was discussed. The next step is to authorize a surveyor and get the topography out for the rest of the pipe out to the pond. Mr. Smith confirmed the capacity exists to turn it into a community system. Discussion took place on pumping truck accessibility and the undesirability of running under the building, specifically under the apparatus. The project will be going across the street for water already so an option exists to go across the street with the piping and capping it there. Once the wetland flagging is completed and the surveyor provides the topography report moving into next phase can occur.

Moving to Phase II (DD):

Mr. Stein distributed and explained the proposed project schedule (file) and a list of Phase II goals (file). Mr. Stein noted the evaluation of materials (goal #5) needs to occur with the construction manager on the job to consult on quality and cost. Mr. Rowland explained what occurs during Phase II and Mr. Stein added at the end of the DD phase he anticipates being further along than 60% to help truncate the construction document phase. At Ms. Heller's request, Mr. Stein added incorporating a training tower in the goals for Phase II. At Mr. Urbano's request, Mr. Stein confirmed the DD phase will be 100% completed at the end of Phase II.

Mr. Smith noted a September submittal to inlands/wetlands is only possible if the BOF acts on the additional \$21,500. Mr. Luther presented a question from the BOF: what were the results from the last time? Mr. Stein replied there were no results because the test wasn't done and this was included in a memo to Tony. The soil testing relates to the septic, but the geotechnical relates to the foundation and the building is situated in a different location so if they had been done they would no longer apply. It was confirmed the leeching fields are not in the wetlands. Discussion took place regarding why this was not part of the original proposal. Mr. Luther

will include Mr. Calistro's memo in the BOF packets for the July meeting. Mr. Stein stated he is available for that meeting if needed.

Mr. Urbano thanked Mr. Smith for solving the problem of the septic, noting it is a major accomplishment.

CM Selection:

Discussion took place on the process for selecting a construction manager. Mr. Rowland presented a draft RFQ similar to last year's (file). Mr. Antinozzi was consulted in completing it and Mr. Rowland noted the addition of wording stating the town does not have to retain the CM after Phase III. The next step would be to have town council review it before it goes to the BOS. Motion made (Luther—Rowland) to approve the CM RFQ and forward it to the town council for approval as soon as possible. Discussion took place regarding referencing the AIA B141 CM document, the selection process for hiring professional services, this being an at-risk contract, requesting fees within the proposals, the CM fee structure for Phases IV and V if the town retains them, adding wording requiring the same key person to be on for the whole job, and bonding and insurance. Motion carried unanimously.

Other Business: none

Adjournment:

There being no further business, motion (Heller—Rowland) to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00p.m.

Respectfully submitted,

Aimee Cotton Bogush
Clerk

Attachments on file:

1. Silver/Petrucci's packet on schemes and preliminary estimates
2. Don Smith Engineering proposed septic solution drawing
3. Draft CM RFQ