

**The Fire Station Building Committee
A Sub-Committee of the Board of Selectmen**

DRAFT Minutes of Meeting of December 21, 2005

A meeting of the **Fire Station Building Committee** was held on Wednesday, December 21, 2005, in Room #16, Center School, Woodbridge, Connecticut.

Members Present: Chairman Joe Calistro, Vice Chairman Dwight Rowland, Paul Antinozzi, Louisa Cunningham, Chief Andrew Esposito, Beth Heller, David King, Jim Urbano

Members Absent: Peter Hershman

Also Present: David Stein, Silver/Petrucci, Don Smith, Consulting Engineer, Jim Sabshin, BOS

Call to Order:

Chairman Calistro called the meeting to order at 6:00 p.m.

Minutes:

Mr. Rowland will provide copies of the November 30, 2005 meeting as soon as possible. He is having computer difficulties.

Mr. Calistro began the meeting by sharing a proposal from Silver/Petrucci regarding consultants (file). Mr. Stein explained his process for selecting consultants and stated he would like to work with the team he has worked with consistently. The committee took no action and the information will be presented to the BOS.

Architect's Report:

The elevations of three schemes (A, D, & E) were presented, followed by distribution and discussion of the site plans, floor plans, and basement options for each of the three schemes (file).

Scheme A: among the items noted this site adheres to the 100' buffer on each side, is parallel to the road, and provides 49 parking spots with potential for more by double parking. The attic and basement options were discussed and the floor plans reviewed.

Scheme D: among the items noted this site adheres to the 100' buffer in both directions and yields 54 spaces with double parking (45 w/o). Discussion took place on the basement, the dayroom location, the inclusion of bulk storage in the square footage numbers, and bulk storage needs. Discussion also took place on the representation on the drawings of the vernal wetlands under the building's footprint.

Scheme E: To maximize parking (up to 60 spaces) this site has a 65' buffer on the left and 100' on the right. An alternate was shown to increase the left buffer to 70' with a loss of parking. Another alternate adheres to the 100' on both sides, gets much closer to the road, and yields 42 spaces. Mr. Stein stated this scheme is the most efficient at yielding a basement and presented the floor plan and noted there is no future expansion/storage space.

Mr. Stein distributed and explained the estimates and overall comparison chart for the three schemes (file). Contingencies were noted (15% contingency, 9% cost escalation for 2006, plus additional contingency for wetlands) as was the cost per square foot of the building (approximately \$250). Discussion followed to clarify the cost per square foot as well as to address the contingencies and basement option. The timetable was reviewed. It was stated regarding the 110' buffer the committee's priority is to build a firehouse, parking is secondary.

Mr. Antinozzi asked the committee to authorize him to work with the architect on further developing Scheme E. Discussion followed. It was decided Mr. Antinozzi and Mr. Rowland will form a subcommittee to meet with Silver/Petrucci and present to the committee at the next meeting.

The committee's goal is to present to the BOS at the January 25, 2006 meeting. Refining the contingencies was further discussed as was going out to bid prior to the referendum to secure real numbers. The timing of going out to bid in early spring was also noted. The committee then relayed their comments on each of the schemes.

Usage of the old firehouse was addressed including issues of program usage, code compliance, the scope and charge of this committee, and cost. Motion made (Antinozzi – Heller) to authorize Silver/Petrucci to look at the old fire house and give the committee a proposal and estimate on the cost to use it for meeting rooms and a fitness area; carried unanimously. Mr. Stein indicated he would start by bringing back the information already presented on this topic.

Invoices:

Clerk's Invoice: Motion (Heller – King) to approve payment of the clerk's invoice for summary minutes of the 12/21/05 meeting in the amount of \$150. Motion carried unanimously.

Silver/Petrucci: Motion (Esposito – Cunningham) to approve payment of Silver/Petrucci invoice for work done on Phase I in the amount of \$1,015.00. Motion carried unanimously.

Adjournment:

There being no further business, motion (Rowland – Antinozzi) to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:36 p.m.

Respectfully submitted,

Aimee Cotton Bogush
Clerk

Upcoming Meeting: Wednesday, January 11, 6pm (location TBA)

Attachments on file:

1. Silver/Petrucci proposal regarding consultants
2. CUPOP letter regarding buffers
3. Silver/Petrucci cost comparison chart
4. Silver/Petrucci schematic estimates
5. Silver/Petrucci Schemes A, D, E